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02-January-2026

eSign Document using **Xorkee Sign**

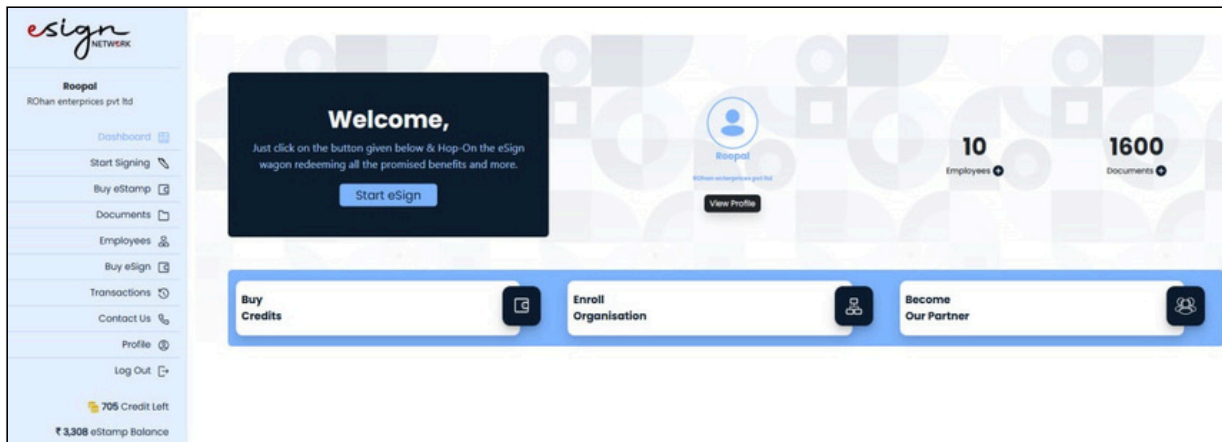
Capricorn Identity Services pvt. Ltd.

Licensed Certifying Authority (CA) under IT Act, 2000.

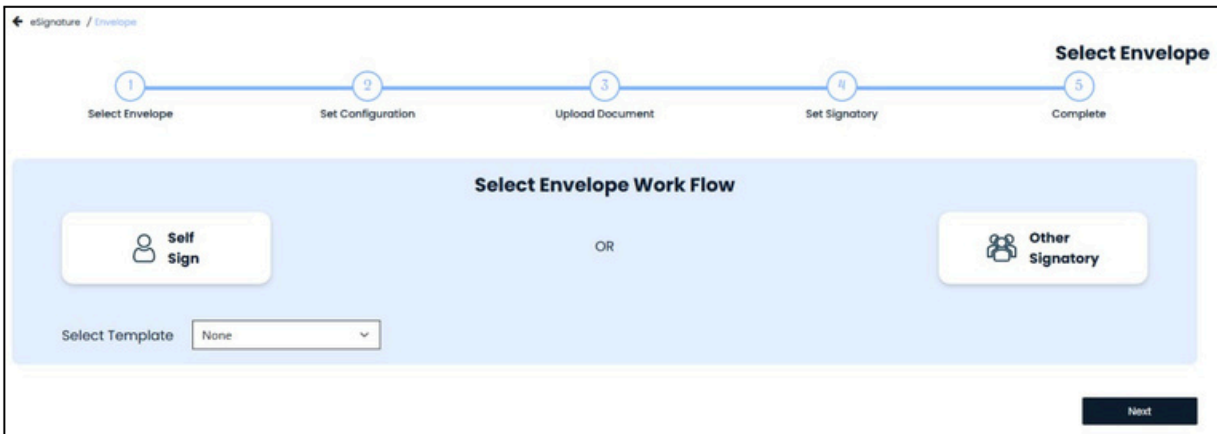
eSign Document using Xorkee Sign

1. Open E-Sign.network Portal

- Log in to your e-Sign.Network profile.
- Click on **Start Signing**.



Select **Envelope Workflow**.



Document Locking—Key Information

- Locked documents:
 - Cannot be modified after signing
 - Maintain document integrity
- If a locked document is altered:
 - Signature becomes invalid
- Recommended for legal and compliance documents.

The screenshot shows the 'eSignature / Settings' interface. A progress bar at the top indicates five steps: 1. Select Envelope (active), 2. Set Configuration, 3. Upload Document, 4. Set Signatory, and 5. Complete. A green notification box in the top right corner says 'Success! Envelope selected'. Below the progress bar, a large light blue box contains the question 'Do you want to lock the document after signed?' with 'Yes' and 'No' buttons. At the bottom right, there are 'Back' and 'Next' buttons.

Choose the document to be signed.

The screenshot shows the 'eSignature / Upload Document' interface. A progress bar at the top indicates five steps: 1. Select Envelope, 2. Set Configuration (active), 3. Upload Document, 4. Set Signatory, and 5. Complete. A green notification box in the top right corner says 'Success! Envelope selected'. Below the progress bar, the main area is blue and contains a cloud icon with an upward arrow, the text 'Drag & Drop your PDF file Here (Maximum File Size 100 MB)', and a 'Browse Document' button. At the bottom right, there are 'Back' and 'Next' buttons.

Select **Signature Box Appearance**.

The screenshot shows the 'eSignature / Custom Configuration' wizard. A progress bar at the top indicates five steps: 1. Select Envelope, 2. Set Configuration, 3. Upload Document, 4. Set Signatory, and 5. Complete. Step 2 is currently active. A green success message in the top right corner reads 'Success! document saved successfully' and 'Signature box appearance'. Below the progress bar, the section 'Select Signature Box Appearance' contains four radio button options: 'Single page with single signature box' (selected), 'All page with single signature box', 'Custom page with same signature box', and 'Custom pages with Custom signature boxes'. At the bottom right, there are 'Back' and 'Next' buttons.

Configure Document

1. Drag the signature box to the required location.

2. Set additional properties:

- Location
- Reason
- Custom Text

The screenshot displays the 'Signature Appearance' configuration window. On the left, under 'Signature Appearance', there are two radio buttons for 'Appearance': 'Visible' (selected) and 'Invisible'. Below this is a 'Signature Page No.' section with a radio button for 'Page Number' and a text box containing the number '1'. On the right, the 'Set Properties' section includes three text input fields for 'Location', 'Reason', and 'Custom Text'. The main area of the window shows a large gray rectangle representing the document, with a white dashed rectangular signature box positioned in the center. Below the signature box, there is a small blue box with the text 'Signed By Roopal' and a red circular stamp. In the bottom right corner, there is a watermark that reads 'Activate Windows Go to Settings to activate Windows'.

Select Xorkee Signing Mode

1. Select **Xorkee Sign**.

Document Configuration

1 Select Envelope 2 Set Configuration 3 Upload Document 4 Set Signatory 5 Complete

Select mode to perform eSign

Aadhaar OTP

Aadhaar Bio

Aadhaar Face

Aadhaar Iris

Capricorn e-KYC

Use Browser Signing Solution DSC-Licensed

Use Browser Signing Solution DSC-Unlicensed

Odyssey Xorkee

☒ Enable Green tick


Credit Charges

On Success	1 Credits Debited
On Failure	0 Credits Debited
Available Credits	705

[Back](#) [Next](#) [Save Configuration](#)

2. Enter the **Xorkee Handle**.

Hi Roopal

 ROhan enterprices pvt ltd has requested to esign the following document. Please review document details before start eSigning

Document Title	PDF_110
Email	roopal748@gmail.com
eSign Option	Xorkee Sign
Last date of signature	03-Mar-2026

Enter Your Xorkee Handle*

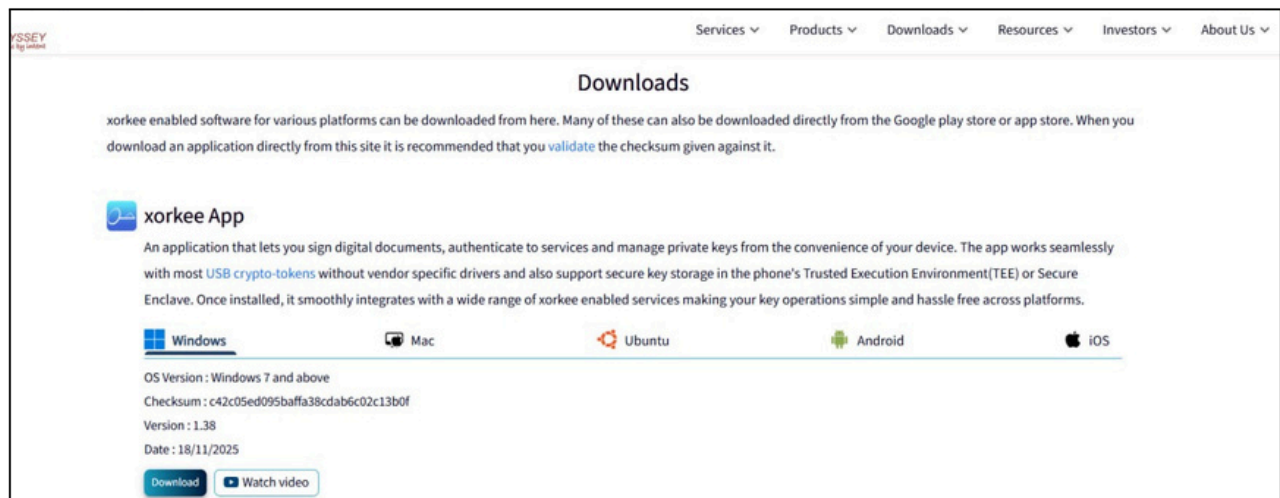
Don't have a Xorkee Handle yet?, [Create Now](#)

Your request is in processing please wait ...

Xorkee – Download, Installation & Handle Creation

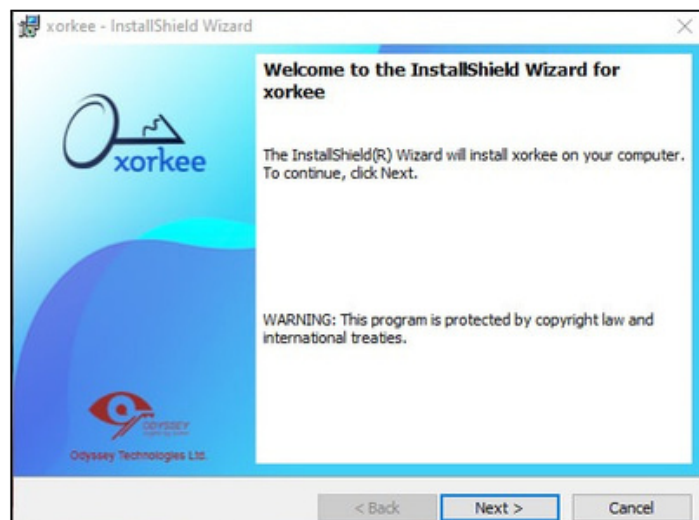
Download Xorkee

1. Open the official Xorkee download link in a web browser.
<https://www.odysseytec.com/downloads/>
2. Select the correct Xorkee version based on your system (Windows).
3. Click on **Download**.
4. Save the installer file on your local system.

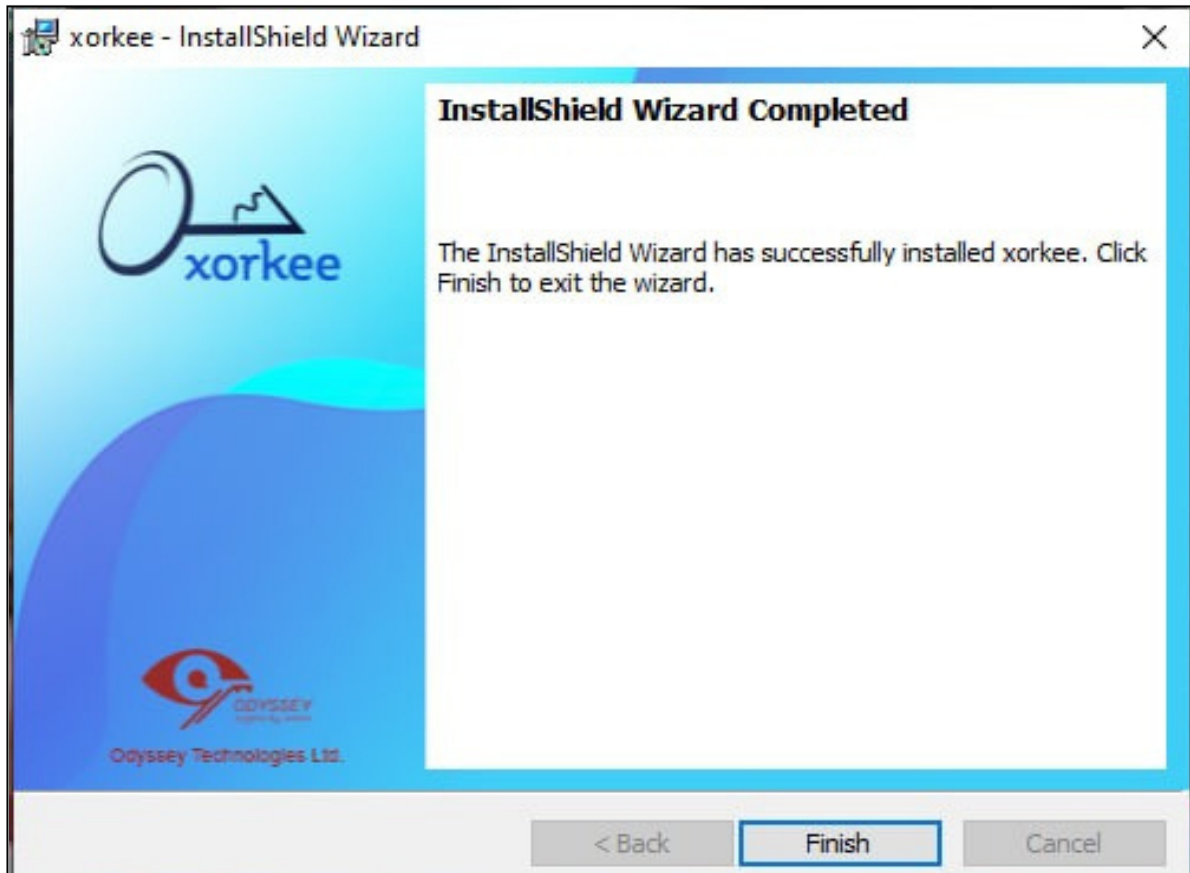


Install Xorkee

1. Locate the downloaded installer file.
2. Click **Next** on the installation wizard.



3. Accept the terms and conditions.
4. Choose the installation directory (default recommended).
5. Click **Install**.
6. Wait until the installation is completed.
7. Click **Finish** after installation is complete.

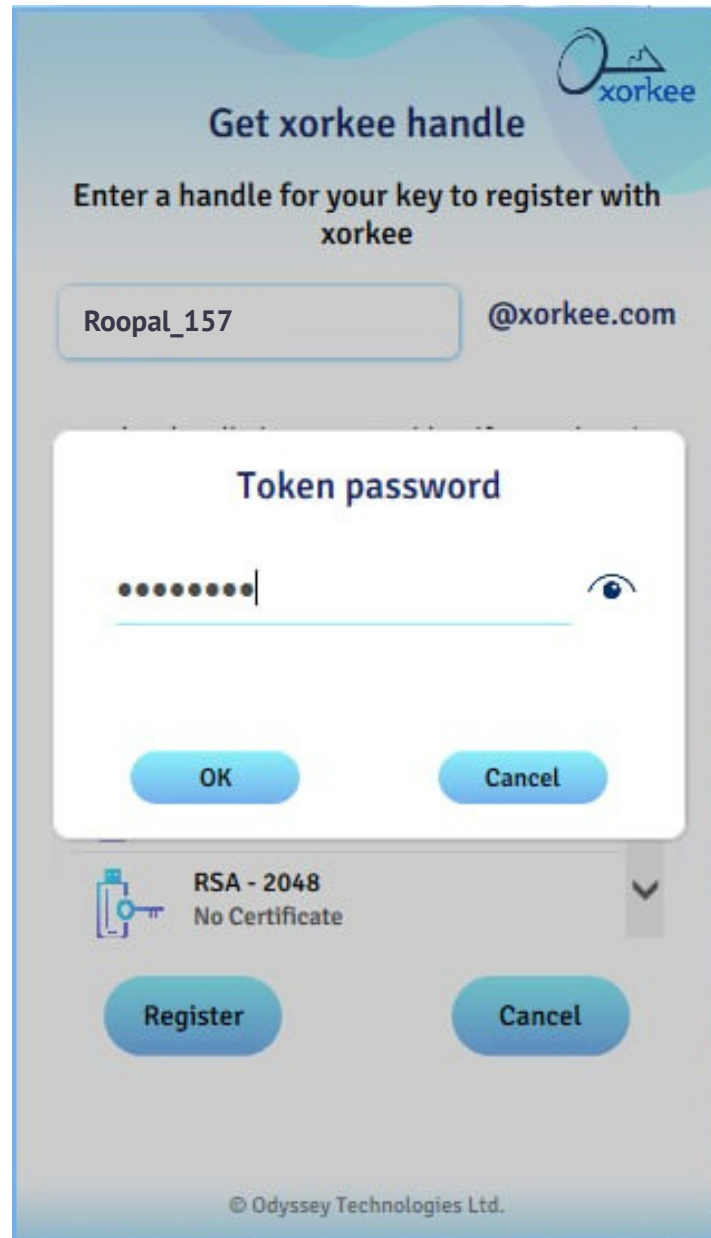


Complete Installation

1. Check that the Xorkee service is running.
2. Restart the system if prompted.

Register Handle ID

1. Enter the **USB Token PIN**.
2. Click **OK**.



The image shows a mobile application interface for registering a handle. The main dialog is titled "Get xorkee handle" and asks the user to "Enter a handle for your key to register with xorkee". The handle "Roopal_157" is entered in the first text field, and "@xorkee.com" is in the second. A modal overlay titled "Token password" is in the foreground, showing a password field with 10 dots and a toggle icon. Below the password field are "OK" and "Cancel" buttons. In the background, below the handle fields, there is a USB token icon, the text "RSA - 2048 No Certificate", and a dropdown arrow. At the bottom of the main dialog are "Register" and "Cancel" buttons. The footer of the app shows "© Odyssey Technologies Ltd."

Get xorkee handle

Enter a handle for your key to register with xorkee

Roopal_157 @xorkee.com

Token password

.....|

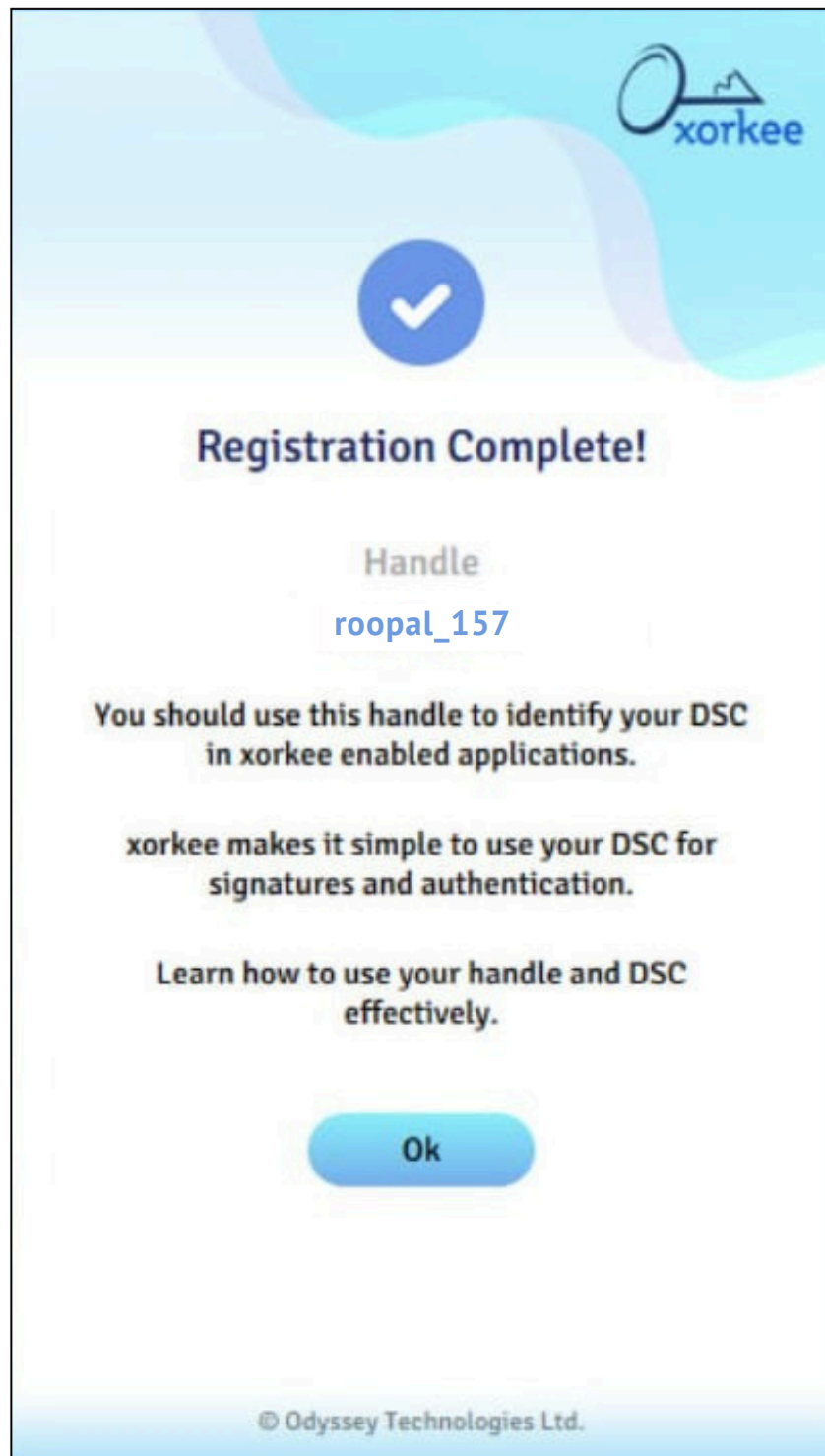
OK Cancel

RSA - 2048 No Certificate

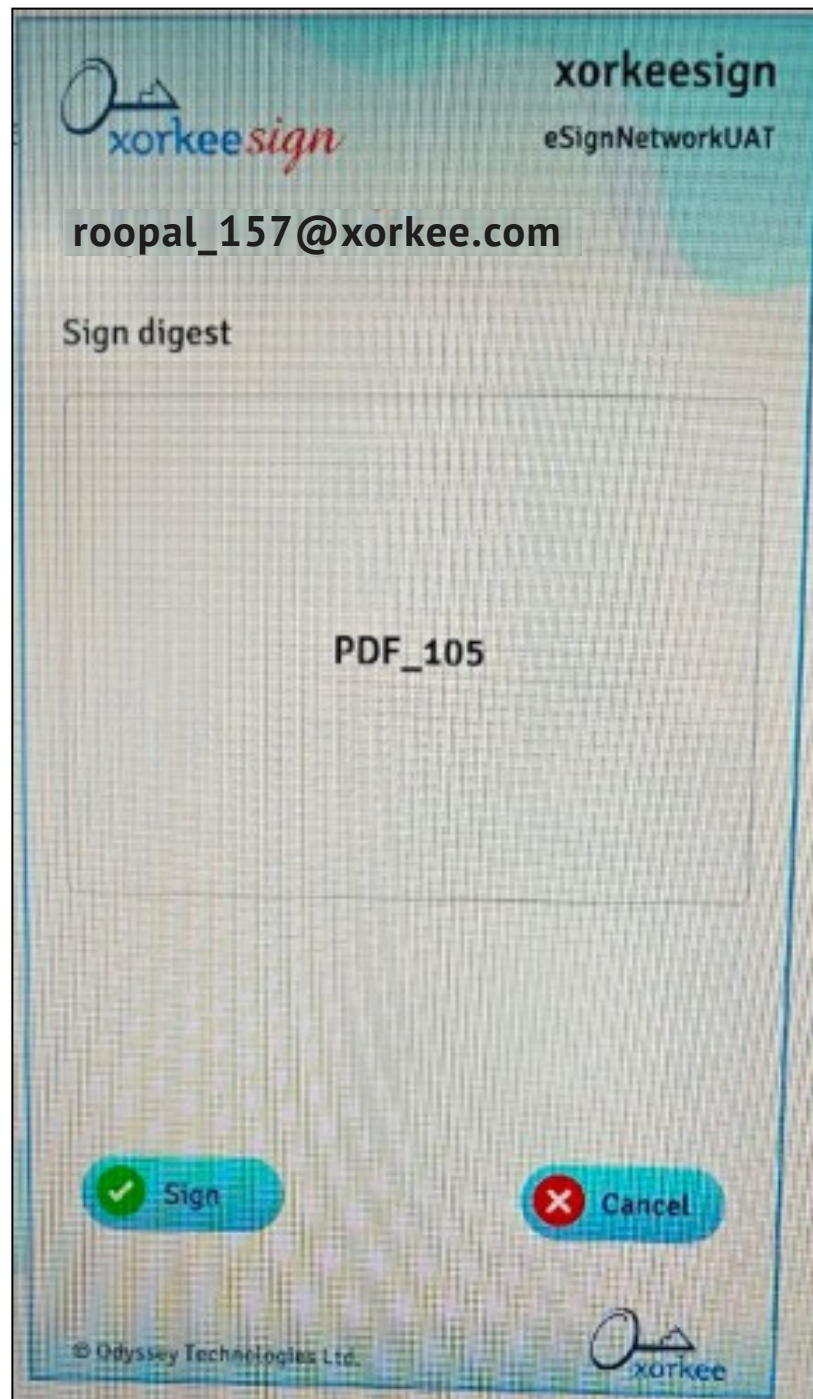
Register Cancel

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3. Wait for the registration success message.

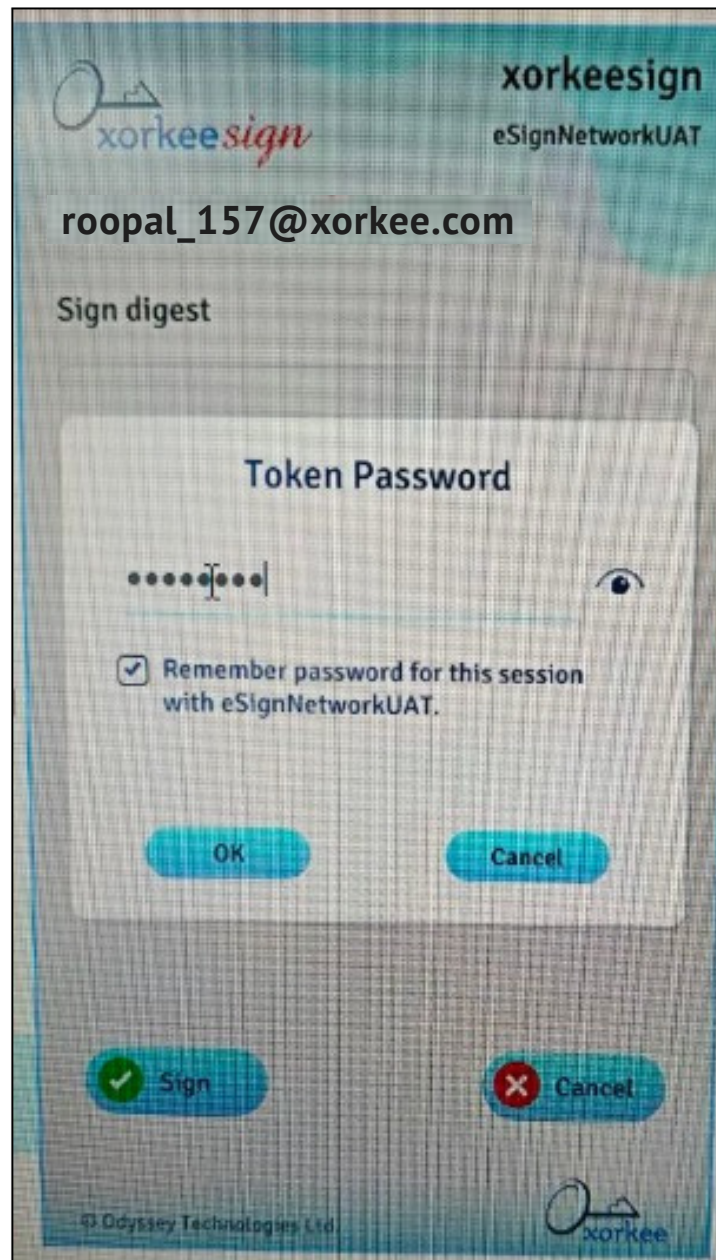


4. After clicking on the sign document option. Review the document in the pop-up preview.



Sign the Document

1. Click on the **Sign** button.
2. Enter the **USB Token password** in the pop-up.
3. Click **OK** to confirm signing.



Download Signed Document

1. After successful signing, you will be redirected to the next page.
2. Click **Download** to save the signed document.

