

# eSign Document using **Capricorn e-KYC**

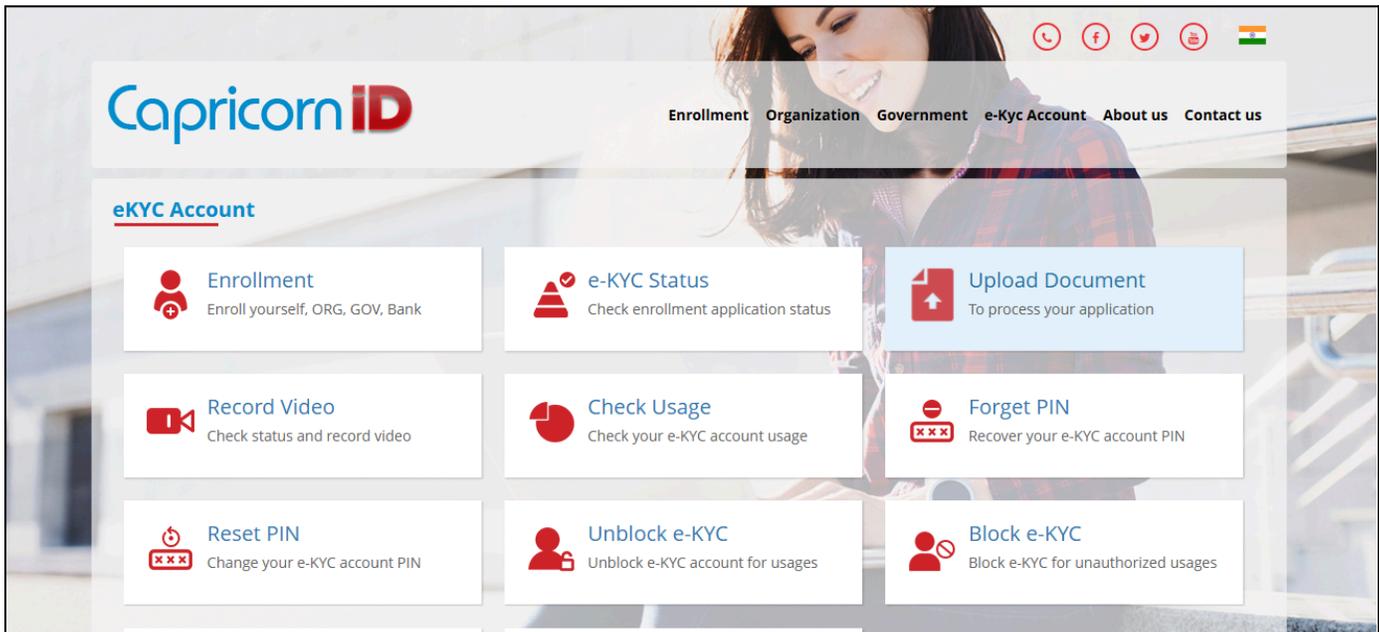
Version 1.0.0  
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Capricorn Identity Services pvt. Ltd.  
Licensed Certifying Authority (CA) under IT Act, 2000.

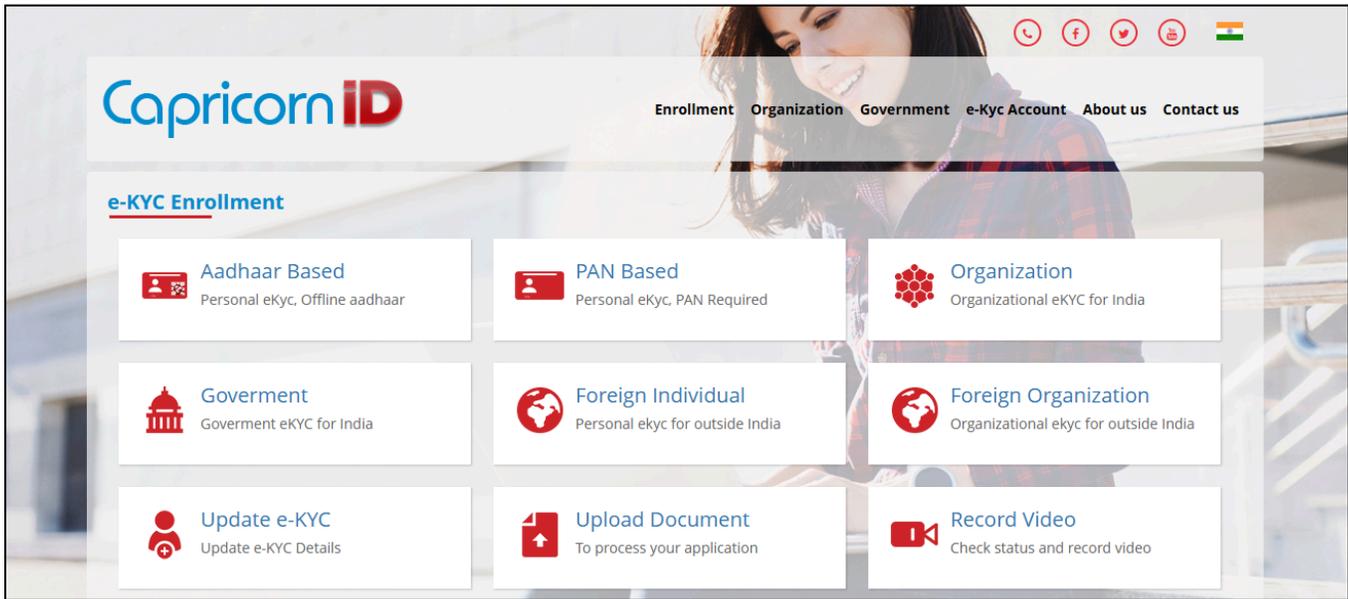


## eSign Document using Capricorn e-KYC

- Before you eSign a document with Capricorn e-KYC, make sure you meet the following requirements:
- **Google Authenticator App:** Install this app on your Android or iOS device.
  - Users must have a **Capricorn e-KYC** account.
  - For a Capricorn e-KYC account users must create an **e-KYC account** with Capricorn.
- If you don't have a **Capricorn e-KYC** account, visit [www.capricornid.com](http://www.capricornid.com).
- Here click on the **'Enrollment'** option.

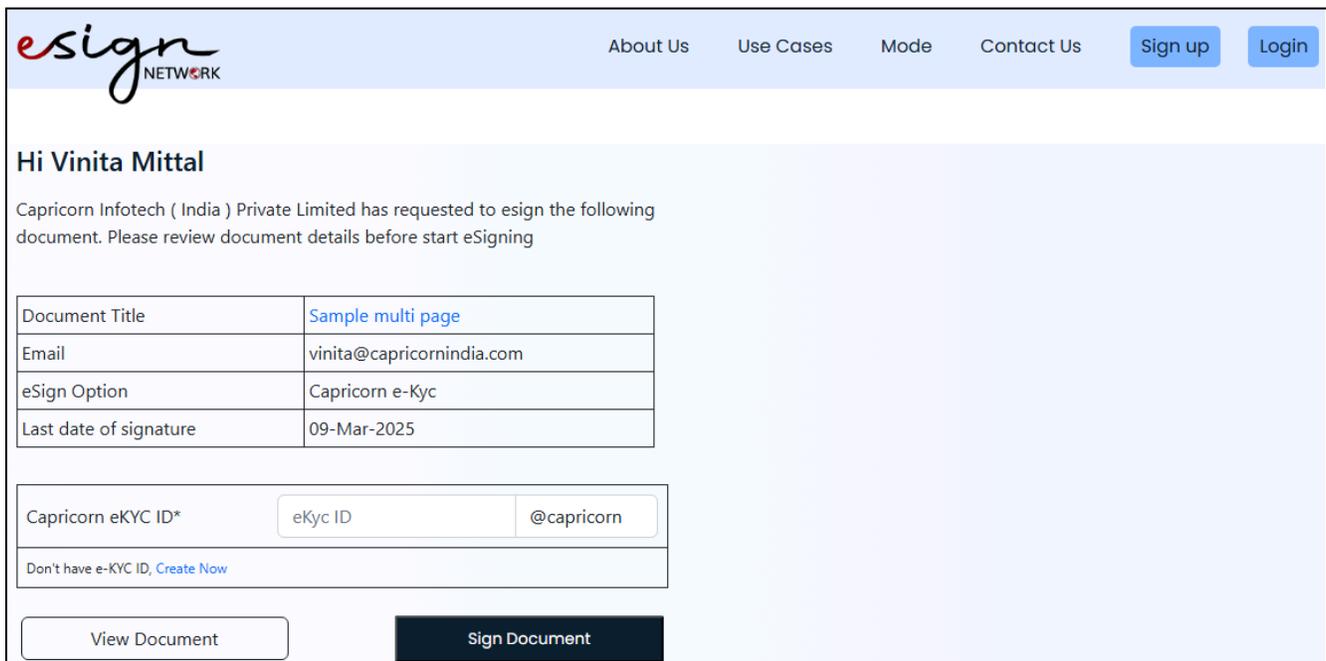


- In **Enrollment**, you would have several options to create an **e-KYC account** as per user requirements.

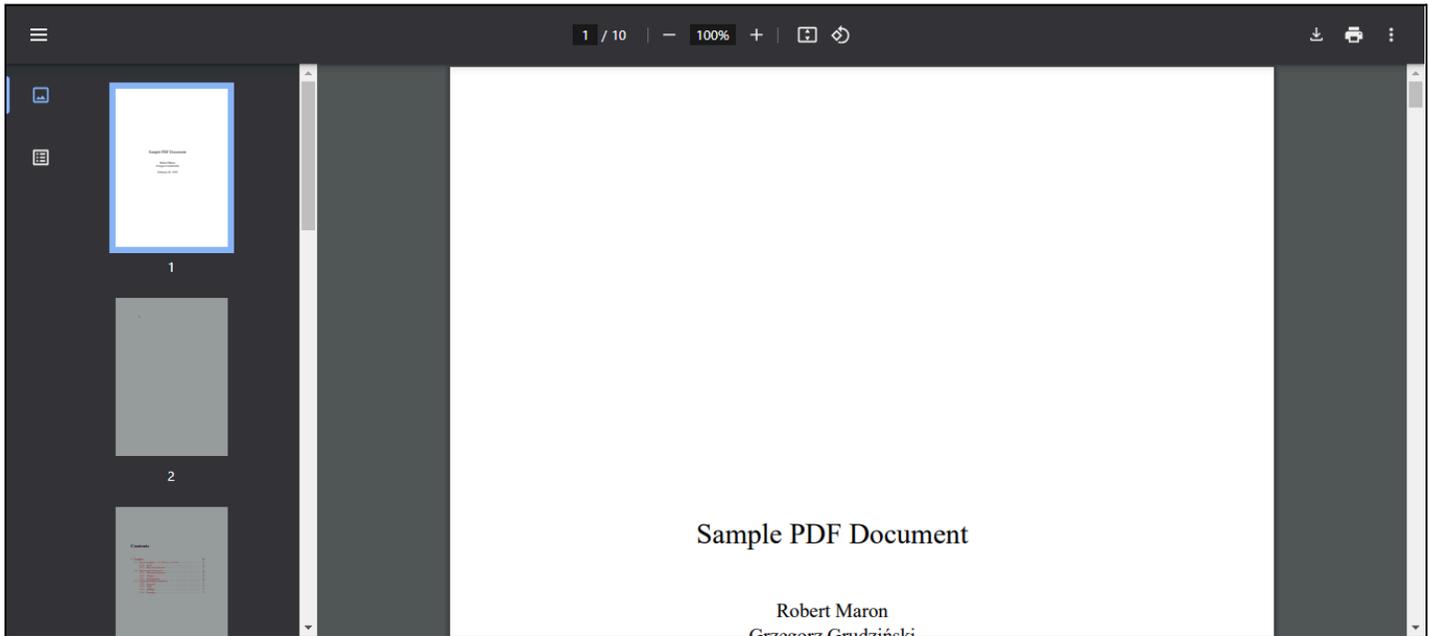


→ **Steps to eSign Document**

- After logging into your account, click on the **'eSign'** button to begin the process.



- In the above picture, users will encounter two buttons, **View Document**, and **Sign Document** respectively. If the user wants to view the document, they will click on the **'View Document'** button, and the document will open.



- Now the user will click on the **'Sign Document'** Button and the request will start processing.

The screenshot displays the eSign Network user interface. At the top, there is a navigation bar with the eSign Network logo, links for 'About Us', 'Use Cases', 'Mode', and 'Contact Us', and buttons for 'Sign up' and 'Login'. Below the navigation bar, the user is greeted with 'Hi Vinita Mittal'. A message states: 'Capricorn Infotech ( India ) Private Limited has requested to esign the following document. Please review document details before start eSigning'. A table provides document details:

Document Title	Sample multi page
Email	vinita@capricornindia.com
eSign Option	Capricorn e-Kyc
Last date of signature	09-Mar-2025

Below the table, there is a form for the Capricorn eKYC ID\* with the value 'g4461c' and '@capricorn'. A link 'Don't have e-KYC ID, Create Now' is provided. A 'View Document' button is visible. At the bottom, a light blue banner displays the message: 'Your request is in processing please wait ...'.

- Then the user will be redirected to the **eSign Service Provider(ESP) Portal**. Here it will ask to ensure your e-KYC account has the **TOTP** feature enabled.

The screenshot displays the eSign Digital portal interface. At the top left, the logo reads "eSign DIGITAL" with the tagline "Empanelled eSign Service Provider". A notification states: "Capricorn Identity Services Pvt. Ltd. has requested to eSignature for the below document." Below this is a table with the following details:

<b>ASP Name</b>	Capricorn Identity Services Pvt. Ltd.
<b>TXN</b>	ASP-AIGCNK2UPZEW3BSIV-3970
<b>Document ID</b>	1 <a href="#">View Document</a>

Below the table is a preview of a PDF document. The document content includes:

Sample PDF Document

Robert Maron  
Grzegorz Grudziński  
February 20, 1999

The bottom section of the screenshot shows a verification form with the following fields:

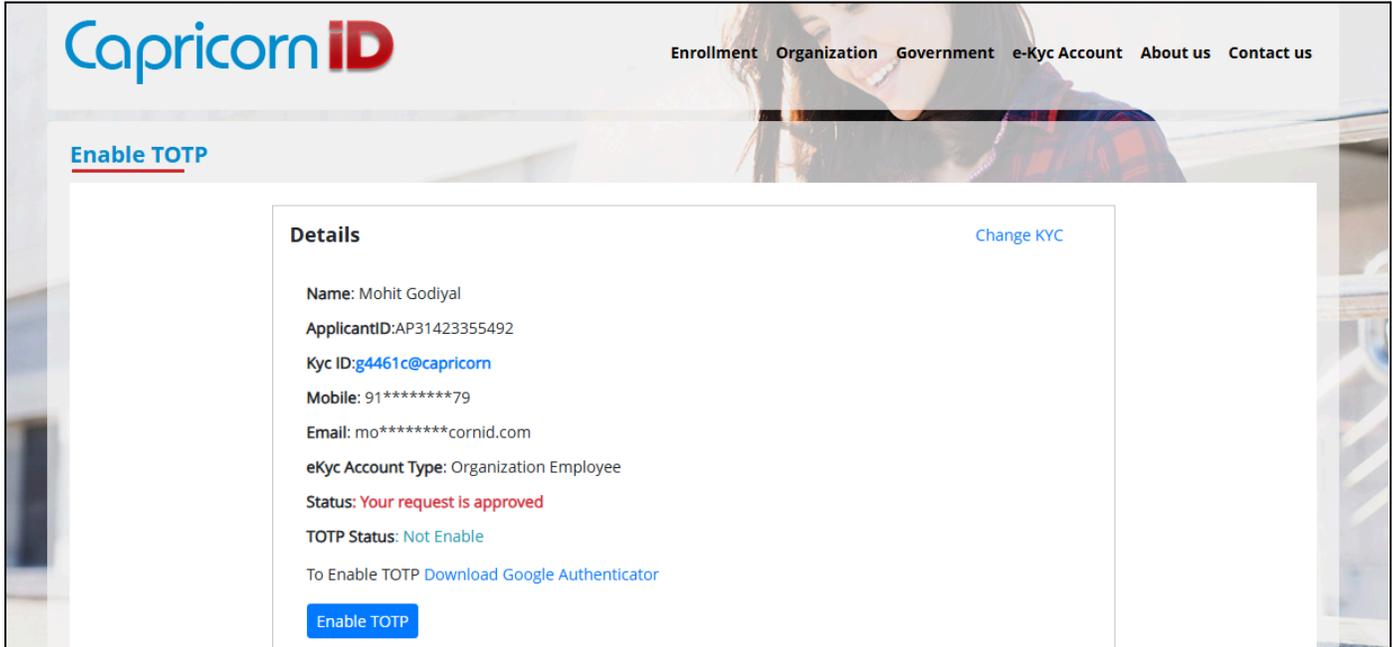
- e-Kyc ID\***: g4461c@capricorn
- e-Kyc PIN\***: [Redacted]
- TOTP**: [Redacted]

Below the TOTP field, there is a note: "Make sure your ekyc Account have TOTP feature enabled." with a link [Enable Now](#).

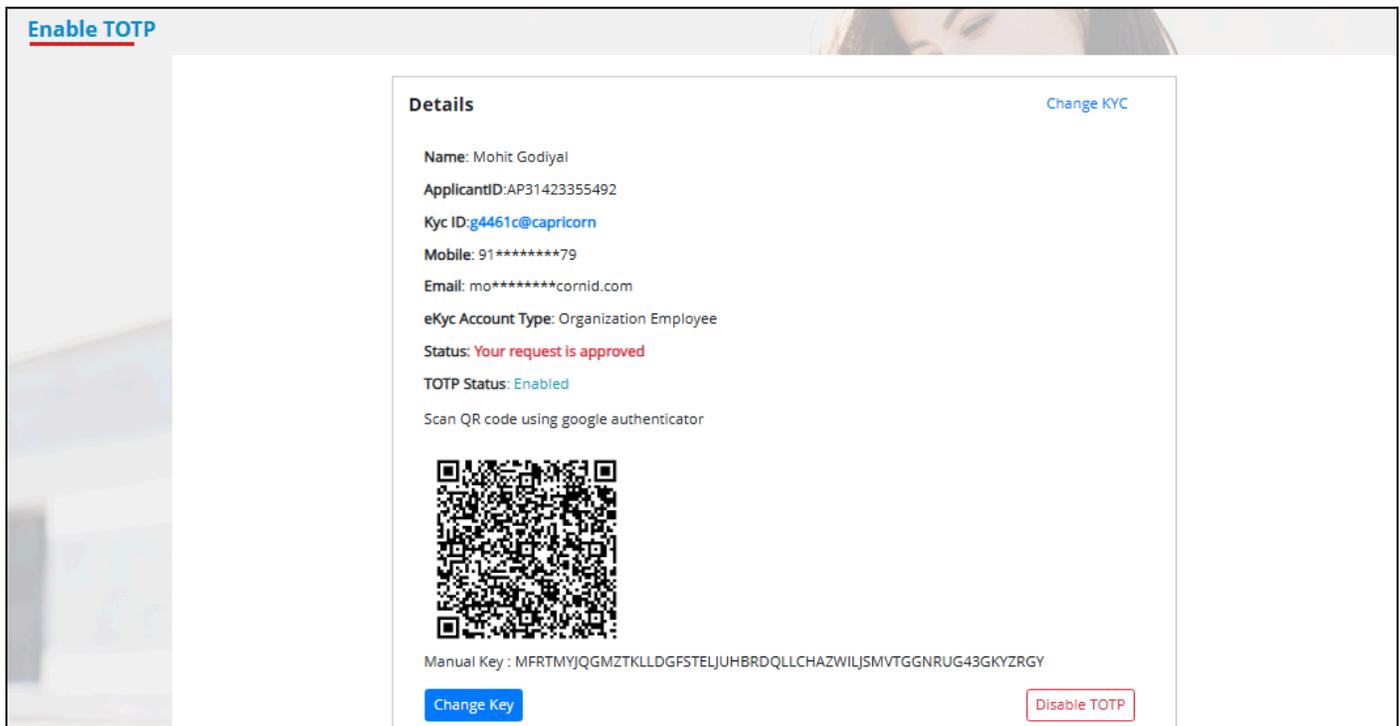
A consent statement is provided with a checked checkbox: "I hereby state that I have by choice shared the document with Capricorn Identity Services Pvt. Ltd. for the purpose of eSigning the same through eKyc based authentication system. I understand, agree and give my consent, that Capricorn Identity Services Pvt. Ltd. would be keep a copy of this data in their record for the purpose of eSign. I agree and give my consent to validate the data by examining and formatting the same, before allowing me to eSign the data on their system. I also have read, understood and agree to the terms and conditions mentioned in the CPS of the company."

At the bottom, there are two buttons: [Submit for eSign](#) and [Cancel](#).

- If TOTP is not enabled, click on the **'Enable Now'** link. This will redirect you to the Capricornid website. Afterthen, click **'Enable TOTP'**.



- Open the **Google Authenticator app** on your Android or iOS device and scan the QR code displayed on the screen.



- After enabling TOTP, enter your **e-KYC PIN** and the **TOTP** generated by the Google Authenticator app. Click on **'Submit for eSign'** to complete the signing process.

**e-Kyc PIN\***

**TOTP**

Make sure your ekyc Account have TOTP feature enabled.

[Enable Now](#)

I hereby state that I have by choice shared the document with Capricorn Identity Services Pvt. Ltd. for the purpose of eSigning the same through eKyc based authentication system. I understand, agree and give my consent, that Capricorn Identity Services Pvt. Ltd. would be keep a copy of this data in their record for the purpose of eSign. I agree and give my consent to validate the data by examining and formating the same, before allowing me to eSign the data on their system. I also have read, understood and agree to the terms and conditions mentioned in the CPS of the company.

Please wait.. Your request is under process...

Wait.. Processing.. [Cancel](#)

- Once the document is signed, a confirmation prompt will appear.
- You can now view the signed document. Open it in Adobe Reader or any compatible PDF viewer to verify the Signature.

